

BALLYKEEL BUGLE - SEPTEMBER 2017

CHILD PROTECTION - Designated Teacher: *Mr J Fisher*, Deputy Designated Teacher: *Mrs J Thompson*

WEBSITE:- www.ballykeelps.org.uk

Welcome back to everyone.
I hope you had a pleasant summer. We are delighted to see all of the children back looking so well in their school uniforms.

Holidays/Closures 2017/2018 (all dates are inclusive)

Staff Training	Fri 29 th Sept
Mid Term Break	Mon 30 th Oct - Thurs 2 nd Nov
Staff Training	Fri 3 rd Nov
Christmas	Thurs 21 st Dec - Mon 1 st Jan
Staff Training	Tues 2 nd Jan
Mid Term	Mon 12 th Feb - Fri 16 th Feb
Easter	Mon 26 th Mar -Fri 6 th Apr
2 Bank Holidays	Mon 7 th May & Mon 28 th May
Staff Training	Fri 25 th May
Staff Training	Tues 29 th May

MEET THE TEACHER

We hope to see every parent attend these meetings with their child's teacher:

P.2 Wed 30th Aug 1:15 to 2:00

P.3 Thurs 31st Aug 1:15 to 2:00

P.4 Fri 1st Sept 2:15 to 3:00

P.7 Mon 4th Sept 2:15-3:00

P.6 Tues 5th Sept - 2:15 to 3:00

P.5 Wed 6th Sept 2:15 to 3:00

We will look after your child in another room while you are at the meeting, and at the end we will bring your child back to you so they can show you where they are sitting in the class.

Important Dates For Your Attention



W/B Mon 18th Sept - Teachers' Clubs start for P4 - P7 children.

Fri 22nd Sept - P1 Parent/Teacher meetings.

W/B 25th Sept - Book Week - (more details to follow)

FRI 29th SEPT - SCHOOL CLOSED STAFF TRAINING

Mon 2nd Oct & Mon 9th Oct - P1 Pyjama Parties (More details to follow).

Fri 6th Oct - School Council Elections.

Mon 9th Oct - School Photographer in school - Details to follow later.

Sat 14th Oct - 9.00am - 1.45pm Family Photographs. Details to follow later.

W/B Mon 23rd Oct - Nursery to P.7 Parent/Teacher interviews.

School closes at 1.30pm for all children this week.

Mon 23rd Oct - Disco.

Wed 25th Oct - 9.15am Harvest Service taken by P7 pupils.

Fri 27th Oct - Non-Uniform Day. Details to follow.

Mon 30th Oct to Thurs 2nd Nov - Mid Term Break.

Fri 3rd Nov - School closed for Staff Training.

DATES YOU MIGHT LIKE TO KNOW!

Wed 8th Nov - Flu vaccine for whole school.

Fri 24th Nov - Nursery Christmas Fair. 6.30 - 8.30pm

Thurs 7th Dec - Nursery Nativity & Open Morning (am)

Tues 12th & Wed 13th Dec - P1/P2 Nativity(am)

Thurs 14th Dec - P3 Nativity (am)

Fri 15th Dec - 9.30am

Carol Service lead by P4 & P5 children

Mon 18th Dec - P1-P3 Christmas Party

from 1.30 - 3.00pm.

Also P4-P7 Disco

from 7.00-9.00pm



Wed 20th Dec - SCHOOL CLOSSES AT 12noon

COMMUNICATION BETWEEN SCHOOL AND HOME.

PLEASE READ CAREFULLY

In order to help the office staff, we would ask all parents to please do the following:

- ❖ *Read all notes and the Bugle carefully and check the information on the website making a note of everything relevant to your child/children - a diary is ideal for this.*
- ❖ *Make sure you are organised every day and your child comes to school with everything he/she needs.*
- ❖ *Make sure your child is in on time and collected on time.*

Of course there will be the very odd time that you will forget something - that is fine, but please make it the exception rather than the norm.

At any time should you have a concern/query about your child do not hesitate to contact the Principal either by phone or drop into the office. If available she will see you immediately or, if not, will organise a time as soon as is possible.

Milk Money

Primary School Pupils Only

Milk money to cover from

Monday 11th September -

Friday 27th October is **£7.14**



THIS MUST BE PAID to the class teacher on/before FRIDAY 1st SEPTEMBER as late orders cannot be made.

We Are Going to the Opera House!

We are intending to take the children to the Opera House again in Belfast to see **PETER PAN on Wednesday 3rd January 2018**, leaving at 12:00pm and returning at approximately 5:00pm (to be confirmed). The pantomime, with May McFetridge, is absolutely fantastic and the children will really love the whole experience. You will receive a letter shortly giving details of payment/s.

LEAVING SCHOOL EARLY FOR APPOINTMENTS

Last year much disruption was caused for the office and teachers with a high number of children going in and out of school for appointments. It would be appreciated if parents would make every effort to try and make these appointments outside of school hours. In the interest of health and safety a child getting out early, regardless of age, must be collected at reception. If your child needs to leave early for a medical appointment please put it in writing to the child's teacher the day before the appointment. It will be sent to the office to be recorded and authorised by Mrs Sheeran.

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CHANGE OF CIRCUMSTANCES

Have any details in relation to your child changed over the summer? For example landline number, mobile phone number, address, doctor, medical circumstances etc. If so please put in writing to your child's teacher or call in at the office. We must be able to contact you should the need arise and we need to update your new number on our texting service.



HOMEWORK ZIPPED WALLETS

We have sturdy plastic folders available at £1.00 each. All children should have one as these help to keep reading books and homework books in good condition and should last a full school year and beyond.

MONEY POUCHES

It is recommended that all monies be sent in an envelope clearly marked with the child's name and what the money is for. Money pouches are available to buy from the office or send the money in with your child – cost £1.50.

CREDIT UNION SAVINGS

Collection of savings will begin on Friday 8th September. If you would like to open an account for either you or your child, or join the Christmas saver scheme, please call in at the office for forms. The Credit Union collect all savings from parents, pupils (and teachers too!) each Friday.



**MY UNIFORM –
PLEASE WRITE NAME
ON ALL UNIFORM ITEMS**

SCHOOL UNIFORM

Every child in the school is in full uniform – thank you to all parents for ensuring this. Please continue to ensure that this remains the same throughout the year. . A REMINDER AGAIN THAT BOYS ARE ALLOWED PLAIN BLACK TRAINERS BUT NO COLOURED STRIPES. It is also very important that each child has the correct items for P.E. P.E kits are to remain in school and will be brought home half termly for washing or before if necessary.

HOMEWORK

Please ensure that your child does his/her homework- children from P.4 to P.7 have various aspects such as copying and learning spellings and tables and reading as well as written work from Monday to Wednesday. **It is your responsibility to ensure that your child completes all aspects of homework.** Please check and sign your child's homework diary, spellings and written work each day, as those who do not do all parts of their homework cause unnecessary disruption to class the following day. Those children who progress better in school are those whose parents take the time to work with them at home – please hear your child read and ask them some questions about it. Ask your child their spellings and tables and help with their written work if necessary.



HAIR STYLES – in the interest of the overall appearance of our school uniform we would request that if you must colour your child's hair; it is only into another colour that may be grown naturally eg. brown, blonde. Prominent styling eg blocked dying, stripes, buzzed/razor cuts etc are not acceptable as it detracts from the overall appearance of the uniform. Long hair **must** be tied back.



JEWELLERY - Remember jewellery is not permitted in school except for stud earrings, one flat ring and a watch. Nail varnish is not permitted.

HEALTHY EATING AT BREAK TIMES

Cereal bars and chocolate/sweet style yoghurts are not viewed as healthy as they are full of sugar and are not permitted.

As we have children with a nut allergy, items containing nuts, (including peanut butter and nutella) are not permitted in school.



BREAKFAST CLUB for all children from P.1 to P.7 (Nursery from Nov 2017)

The club will be open from **8:00am - 70p** per day.

The following are on offer:

Hot food includes buttered toast with cheese, scrambled or poached egg. **Drinks** include pure orange juice, pure apple juice, milk, tea or water.

Cereals : Cheerios,
Rice Krispies,
Porridge
Cornflakes,
Weetabix or Shreddies.



While the supervisor will still ask spellings and tables, there is a 50" plasma television so that children in the club can watch their favourite cartoons each morning. A selection of table top games are also available.

CATERING ASSISTANTS TEMPORARY REGISTER

A Temporary Register (2017/2018) for catering assistants is being compiled by Mrs Bradley (Canteen Supervisor). If you wish to register, please call in to the canteen and speak to Mrs Bradley.

SPECIAL DIETARY NEEDS

If your child/ren have any food allergies or special dietary needs please contact Mrs Bradley (Canteen Supervisor) asap.
028 25630009

COMPLAINTS PROCEDURE

Whilst we as a school would seldom have complaints it is hoped that any problems can be solved by informal contact between parents and the School Principal. However, it is a requirement of the Department of Education that we inform you that where a parent feels that a matter should be progressed further, then the following people should be contacted in the order shown.

1. The Principal or Vice-Principal.
2. The Chairman of the Board of Governors.
3. The Education Authority - North Eastern Region.
4. The Department of Education.
5. The Commissioner for Complaints.
6. Public Services Ombudsman.