



Ballykeel Primary School & Nursery Unit

22 Crebilly Road, Ballymena BT42 4DN
Tel: 028 2565 3902 Fax: 028 2564 5887
Email: info@ballykeelps.ballymena.ni.sch.uk
Website: www.ballykeelps.org.uk



Dear Parent/Guardian,

As a school we have been looking at ways to improve our communication with parents/guardians, enabling us to work in partnership with you to keep you informed of your child's progress and to support their learning. In the past few years, our Nursery Unit have been successfully using 'Seesaw' for this, and from August we hope to introduce this in the Primary School.

We will need your help with Seesaw to ensure that it is successfully introduced and maintained. In August you will receive an email inviting you to create a Seesaw family account and to then connect to your child's journal. You will be able to connect to Seesaw via an app for iOS, Android, or using the web. For families with more than one sibling at the school, you will be able to create your Family Seesaw account and use it to connect with all of your children's journals. When a post is added to your child's journal or a message sent to you, you will receive a notification and be able to see and respond to this. **Seesaw is private, all of the content is stored securely, and only YOUR child's journal is accessible to you (and the teacher).**

Posts may consist of short pieces of information or letters relevant to your class; or photographs or videos showcasing your child's learning. There will be opportunities for you to comment on posts, and if commenting we would ask that these are kept appropriate and relevant. All comments will be approved by the teacher before they are published.

Through Seesaw, parents and teachers will also be able to communicate using private messaging, and this will replace the sending of emails.

To use Seesaw in the classroom, we will require your permission to share your child's photograph, individually and in group activities, as well as their image or presence on a video. A new permission form will be sent home on your child's first day back, and permission for Seesaw will be included on this. Once you have given your permission and connected to your child's journal, the teacher will make contact with you this way.

Yours sincerely,

S. Sheeran